

Cabot Water & Wastewater Commission Meeting
August 24, 2023, AT 6:30 P.M.
Conference Room In-Person and via Zoom

Attendees: Gary Walker, John Woodall, Baxter Drennon, Bruce Brown, and Tim Joyner.

David Butler, Bert Mayer by phone and Karen Ballard by Zoom.

Gary Walker called the meeting to order at 6:30 P.M.

John Woodall led the opening prayer.

David Butler made a motion to approve the minutes from July 27, 2023, 2nd by John Woodall, Motion Carried unanimously.

GENERAL MANAGER'S REPORT:

Water Projects:

Crews continue with leak repairs, meter installations and utility locates for the City Fiber installation.

Elm St Project – waiting on Highway dept.

Wastewater Projects:

Crews continue final cleanup on sewer replacement through Fortson Trailer Park and Cherry St projects.

Entrance to Hampton Inn, sewer main was rerouted around drainage box culverts.

ARPA grant – Hwy 321 sewer extension — Contractors continue sewer installation and testing lines that are installed, Tests are all are good. All work should be done within 30 days except for final cleanup.

Water and Wastewater Rate Study. Staff will prepare preliminary rate study internally through 2026 and report findings at next Commission Mtg.

Water Maintenance Building – A preliminary site plan has been prepared by Bond Engineers for the Architect.

FINANCIAL REPORT:

Bruce Brown presented the July Financial Report. John Woodall made a motion to approve the Financial Report, 2nd by David Butler, Motion Carried Unanimously.

BUSINESS ITEMS: NONE

NON-AGENDA ITEMS:

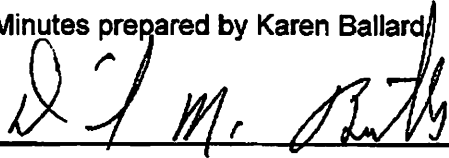
Approval of a Ditch Witch Vac-trailer through Sourcewell. Motion was made by John Woodall to increase the 2023 budget line item by \$5000 to purchase a vac-trailer, 2nd by Bert Mayer, Motion Carried Unanimously.

A motion made by John Woodall to purchase a Ditch Witch vac-trailer, 2nd by Bert Mayer,
Motion Carried Unanimously.

PUBLIC INPUT: NONE

Gary Walker adjourned the meeting at 7:11pm

Minutes prepared by Karen Ballard

A handwritten signature in black ink, appearing to read "D. Butler", written over a horizontal line.

David Butler, Commission Secretary