

Cabot Water & Wastewater Commission Meeting
July 23, 2020 AT 6:30 P.M.
Conference via Zoom due to COVID-19

Attendees: Gary Walker, Jim Burk, Richard Gray, Bert Mayer, Baxter Drennon, Karen Ballard, Bruce Brown, and Tim Joyner

Absent: Jon Steelman

Gary Walker called the meeting to order at 6:30 P.M.

Bert Mayer led the opening prayer.

Bert Mayer made a motion to approve the minutes from June 25, 2020, 2nd by Richard Gray. Motion Carried unanimously.

GENERAL MANAGER'S REPORT:

Water Projects:

Crews continue leak repairs and new meter installations.

A couple of water crews have assisted with wastewater projects.

Wastewater Projects:

Clarifier drives have been delivered to the WWTP. Contractor is waiting for rainstorms to subside, hopefully in July.

Crews have finished replacing 437 ft. of 6" sewer pipe in Pheasant Run.

Crews are currently replacing 985 ft of sewer pipe on N Grant St.

Reviewed ANRC Final Determination letter on CWW requests to continue operation of well fields.

ANRC has extended the use of well fields until October 1, 2026, which allows CWW three additional years.

FINANCIAL REPORT:

Bruce presented the June Financial Report. Bert Mayer made a motion to approve the Financial Report, 2nd by Richard Gray, Motion Carried Unanimously.

BUSINESS ITEMS:

Bert Mayer made a motion to extend the *Temporary Policy for Billing Office and Bill Due date during COVID-19 Emergency* through August 31, 2020, 2nd by Richard Gray. Motion Carried Unanimously.

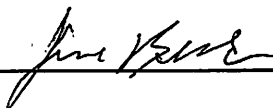
Bert Mayer made a motion to amend the COVID-19 emergency policy to send certified letters to accounts that are unresponsive, 2nd by Richard Gray. Motion Carried Unanimously.

NON-AGENDA ITEMS: NONE

PUBLIC INPUT: NONE

Gary Walker adjourned the meeting at 7:00pm

Minutes prepared by Karen Ballard

A handwritten signature in cursive script, appearing to read "Jim Burk", is written over a horizontal line.

JIM BURK, COMMISSION SECRETARY