

Cabot Water & Wastewater Commission Meeting  
June 25, 2020 AT 6:30 P.M.  
via Phone Conference Call due to COVID-19

Attendees: Gary Walker, Jim Burk, Richard Gray, Bert Mayer, Baxter Drennon, Karen Ballard, Bruce Brown, and Tim Joyner

Absent: Jon Steelman

Gary Walker called the meeting to order at 6:30 P.M.

Jim Burk led the opening prayer.

Bert Mayer made a motion to approve the minutes from May 28, 2020, 2<sup>nd</sup> by Richard Gray. Motion Carried unanimously.

**GENERAL MANAGER'S REPORT:**

**Water Projects:**

Crews continue leak repairs and new meter installations.

A couple of water crews have assisted with wastewater projects.

**Wastewater Projects:**

Clarifier drives have been delivered to the WWTP. Contractor is waiting for rainstorms to subside, hopefully in July.

Crews have finished replacing 1135 ft. of 8" sewer pipe from St John to Ritchie Rd. in ally behind Collins. Final cleanup pending dry weather.

Crews will begin replacing 437 ft. of 6" sewer pipe in Pheasant Run the first of July.

**FINANCIAL REPORT:**

Bruce presented the May Financial Report. Bert Mayer made a motion to approve the Financial Report, 2<sup>nd</sup> by Jim Burk, Motion Carried Unanimously.

**BUSINESS ITEMS:**

Bert Mayer made a motion to extend the *Temporary Policy for Billing Office and Bill Due date during COVID-19 Emergency* through July 31, 2020, 2<sup>nd</sup> by Richard Gray. Motion Carried Unanimously.

A motion made by Bert Mayer to accept the 2019 Audit, 2<sup>nd</sup> Jim Burk. Motion Carried Unanimously.

Bert Mayer made a motion to amend the 2020 Budget to purchase a Ram 3500 crew cab for \$42,083. 2<sup>nd</sup> Richard Gray. Motion Carried Unanimously.

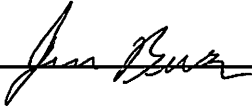
Bert Mayer made a motion to approve the purchase of a Ram 3500 crew cab from State Bid for \$42,083, 2<sup>nd</sup> by Jim Burk. Motion Carried Unanimously.

**NON-AGENDA ITEMS: NONE**

**PUBLIC INPUT: NONE**

Gary Walker adjourned the meeting at 6:54pm

Minutes prepared by Karen Ballard

A handwritten signature in cursive script, appearing to read "Jim Burk", is written over a horizontal line.

JIM BURK, COMMISSION SECRETARY