

Cabot Water & Wastewater Commission Meeting
May 28, 2020 AT 6:30 P.M.
via Phone Conference Call due to COVID-19

Attendees: Gary Walker, Jim Burk, Richard Gray, Bert Mayer, Jon Steelman, Baxter Drennon, Karen Ballard, Bruce Brown, and Tim Joyner

Visitor: Michael Cobb with Cobb & Suskie, LTD

Gary Walker called the meeting to order at 6:30 P.M.

Jim Burk led the opening prayer.

Bert Mayer made a motion to approve the minutes from April 23, 2020, 2nd by Richard Gray. Motion Carried unanimously.

GENERAL MANAGER'S REPORT:

Water Projects:

Crews continue leak repairs and new meter installations. A couple of water crews have assisted with wastewater projects.

Wastewater Projects:

Clarifier drives have been delivered to the WWTP. Contractor is waiting for rainstorms to subside before installation.

Crews have replaced sewer mains from King Street to E Elm St. Final cleanup pending dry weather.

Crews are currently replacing 1135 ft. of 8" sewer pipe from St John to Ritchie Rd. in ally behind Collins. Final cleanup pending dry weather.

FINANCIAL REPORT:

Bruce presented the April Financial Report. Bert Mayer made a motion to approve the Financial Report, 2nd by Jon Steelman, Motion Carried Unanimously.

BUSINESS ITEMS:

A motion was made by Richard Gray to reappoint Jonathan Steelman as Commissioner, 2nd by Bert Mayer, Motion Carried Unanimously

Bert Mayer made a motion to extend the *Temporary Policy for Billing Office and Bill Due date during COVID-19 Emergency* through June 30, 2020, 2nd by Richard Gray. Motion Carried Unanimously.

Michael Cobb presented the Draft 2019 Audit in detail. Commission will review and approve the audit at the June meeting.

NON-AGENDA ITEMS: NONE

PUBLIC INPUT: NONE

Gary Walker adjourned the meeting at 6:57pm

Minutes prepared by Karen Ballard

A handwritten signature in blue ink that reads "Jim Burk". The signature is written in a cursive style and is positioned above a horizontal line.

JIM BURK, COMMISSION SECRETARY