

Cabot Water & Wastewater Commission Meeting  
March 26, 2020 AT 6:30 P.M.  
by via Phone Conference Call due to COVID-19

Attendees: Gary Walker, Jim Burk, Richard Gray, Bert Mayer, Jon Steelman, Baxter Drennon, Karen Ballard, Bruce Brown, and Tim Joyner

Visitor: Jeffrey Smith, The Leader

Gary Walker called the meeting to order at 6:30 P.M.

Jim Burk led the opening prayer.

Bert Mayer made a motion to approve the minutes from February 27, 2020, 2<sup>nd</sup> by Jim Burk. Motion Carried unanimously. It was approved by all to have meeting via conference call.

**GENERAL MANAGER'S REPORT:**

**Water Projects:**

Crews continue leak repairs and new meter installations

**Wastewater Projects:**

Clarifier drives have been delivered to the WWTP. Contractor is waiting for rain storms to subside before installation.

Crews have replaced sewer mains from King Street to E Elm St.

Crews will start replacing sewer pipe from St John to Collins when King St project is complete.

Crews replaced 367 ft. of sewer pipe from Jackson to Lincoln street. Cleanup will be done when the ground dries up.

**FINANCIAL REPORT:**

Bruce reported the February Financial Report. Bert Mayer made a motion to approve the Financial Report, 2<sup>nd</sup> by Richard Gray, Motion Carried Unanimously.

**BUSINESS ITEMS:**

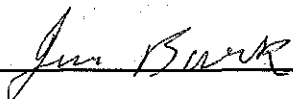
Jon Steelman made a motion to approve the *Temporary Policy for Billing Office and Bill Due date during COVID-19 Emergency*, 2<sup>nd</sup> by Bert Mayer. Motion Carried Unanimously.

**NON-AGENDA ITEMS: NONE**

**PUBLIC INPUT: NONE**

Gary Walker adjourned the meeting at 6:48pm

Minutes prepared by Karen Ballard



JIM BURK, COMMISSION SECRETARY