

Cabot Water & Wastewater Commission Meeting
December 19, 2024 Conference Room In-Person and Zoom

Attendees: Gary Walker, Bert Mayer, Nina Butler, Bruce Brown, Karen Ballard, and Tim Joyner

Attendance by Zoom - Donette Spann, John Woodall and Baxter Drennon

Gary Walker called the meeting to order at 6:30 P.M. Bert Mayer led the opening prayer.

Nina Butler made a motion to approve the minutes from October 24, 2024, 2nd by Bert Mayer, Motion Carried unanimously.

GENERAL MANAGER'S REPORT:

Projects:

- Willie Ray Dr. Tank Painting & Rehab – Contractor scheduled to start first week of January.
- Crews continue with leak/damage repairs, meter replacements and utility locates.
- ARDOT has approved reimbursement agreement to relocate of 7,800'-30" Transmission Main for Hwy 107 widening.
- Lonoke County ARPA grant –Crews completed installation of water main in Grayhawk.
- Maintenance Building – The Architect is finalizing plans for Kerr Station Site to advertise for Bid first week of January.

FINANCIAL REPORT:

Bruce Brown presented the November Financial Report. Bert Mayer made a motion to approve the Financial Report, 2nd by John Woodall, Motion Carried Unanimously.

BUSINESS ITEMS:

The Draft Rate Study has been received and Staff will review.

Financial Audit RFPs received. Bert Mayer made a motion to request a firm bid for the 1st option, Landmark CPA's and 2nd option, Forvis Mazars, 2nd by Donette Spann, Motion Carried Unanimously.

Bert Mayer made a motion for the General Manager to execute agreement for financial audit within budget amount, 2nd by Nina Butler, Motion Carried Unanimously.

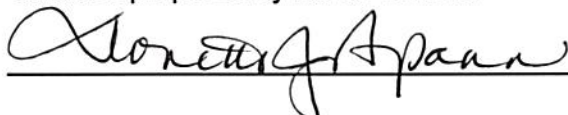
Preliminary 2025 Budget was discussed. A motion was made by Bert Mayer to approve the 2025 Budget, 2nd by Nina Butler, Motion Carried Unanimously.

NON-AGENDA ITEMS:

PUBLIC INPUT: NONE

Gary Walker adjourned the meeting at 7:03pm

Minutes prepared by Karen Ballard.



Donette Spann, Commission Secretary