

Cabot Water & Wastewater Commission Meeting
November 21, 2024, Conference Room In-Person and Zoom

Attendees: Gary Walker, Bert Mayer, John Woodall, Donette Spann, Nina Butler, Bruce Brown, Baxter Drennan, David Langstaff, Karen Ballard, and Tim Joyner

Gary Walker called the meeting to order at 6:30 P.M. John Woodall led the opening prayer.

Donette Spann made a motion to approve the minutes from September 26, 2024, 2nd by Bert Mayer, Motion Carried unanimously.

GENERAL MANAGER'S REPORT:

Projects:

- Willie Ray Dr. Tank Painting & Rehab – Contractor scheduled to start first week of December.
- Crews continue with leak/damage repairs, meter replacements and utility locates.
- ARDOT is planning to Widen Hwy 107 and will require relocation of 7,800'-30" Transmission Main.
- Lonoke County ARPA grant –Crews completed installation of water main in Grayhawk.
- Maintenance Building – The Architect is finalizing plans for Kerr Station Site to advertise for Bid.

FINANCIAL REPORT:

Bruce Brown presented the October Financial Report. Bert Mayer made a motion to approve the Financial Report, 2nd by Donette Spann, Motion Carried Unanimously.

BUSINESS ITEMS:

Preliminary 2025 Budget – The Commission will review.

Banking Services – Bert Mayer made a motion to accept First Security's proposal for banking services for 36 months, 2nd by John Woodall, Motion Carried Unanimously.

NON-AGENDA ITEMS:

Bert Mayer made a motion for the Commission to go into Executive Session at 7:05pm, 2nd by Donette Spann. Motion Carried Unanimously. Bert made a motion to end Executive session at 7:28pm, 2nd by Donette Spann, Motion Carried Unanimously.

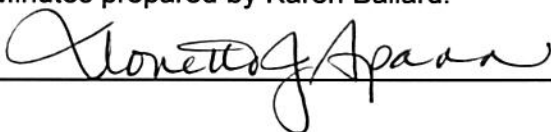
A motion was made by Bert Mayer to have our attorney draft a letter to Steve Wallace on the decision made by the Commission, 2nd by Donette Spann, Motion Carried Unanimously. An amended motion was made by Bert Mayer to have Human Resources supply information needed for our attorney on letter, 2nd by Donette Spann, Motion Carried Unanimously.

Staff will advertise RFQ for auditing firms. Will discuss in next meeting.

PUBLIC INPUT: NONE

Gary Walker adjourned the meeting at 7:40pm

Minutes prepared by Karen Ballard.



Donette Spann, Commission Secretary