

Cabot Water & Wastewater Commission Meeting  
January 23, 2025 - Conference Room In-Person and Zoom

Attendees: Gary Walker, Bert Mayer, Nina Butler, Donette Spann, John Woodall, Baxter Drennan, Bruce Brown, David Langstaff, Karen Ballard, and Tim Joyner

Gary Walker called the meeting to order at 6:30 P.M. John Woodall led the opening prayer.

Bert Mayer made a motion to approve the minutes from December 19, 2024, 2<sup>nd</sup> by Donette Spann, Motion Carried unanimously.

**GENERAL MANAGER'S REPORT:**

Projects:

- Willie Ray Dr. Tank Painting & Rehab – Contractor has mobilized to the site.
- Crews continue with leak/damage repairs, meter replacements and utility locates.
- ARDOT has approved reimbursement agreement to relocate of 7,800'-30" Transmission Main for Hwy 107 widening.
- Maintenance Building – Bid opening extended to January 28, 2025.
- Sewer Extension to Pre-K school on Panther Trail – Due to Cabot Waterworks not having a disclaimer on maps, a motion made by Bert Mayer to authorize General Manager to install a gravity sewer line to be cost shared by CWW for \$45,000 and \$45,000 for School District, 2<sup>nd</sup> by Donette Spann, Motion Carried Unanimously.

**FINANCIAL REPORT:**

Bruce Brown presented the December Financial Report. Bert Mayer made a motion to approve the Financial Report, 2<sup>nd</sup> by John Woodall, Motion Carried Unanimously.

Bert Mayer made a motion to adjust the 2024 Budget to actual expenses, 2<sup>nd</sup> by John Woodall, Motion Carried Unanimously.

Bruce Brown will look for other funds to increase property insurance line items on the 2025 budget.

**BUSINESS ITEMS:**

The Draft Rate Study has been received and Staff will review.

Financial Audit RFPs cost received. Landmark CPA's cost is \$18,000 which is higher than budgeted amount. Bruce Brown will find funds from other accounts to move.

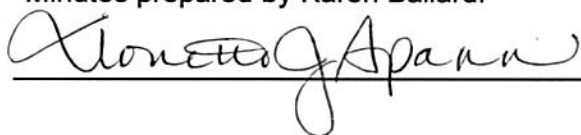
A motion made by Nina Butler to accept Hugg & Hall bid for sweeper attachment for track loader in the amount of \$10,985, 2<sup>nd</sup> by Donette Spann, Motion Carried Unanimously.

**NON-AGENDA ITEMS:**

**PUBLIC INPUT: NONE**

Gary Walker adjourned the meeting at 7:02pm

Minutes prepared by Karen Ballard.



Donette Spann, Commission Secretary